**Equipment Format Form**

Please complete this form for any computers, laptops, servers, or other equipment which you would are to be formatted.

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| --- | --- | --- |
| **Make** | **Model** | **Device/Computer/Server Name** |
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**Equipment Format Authorization**

Reformatting often carries the implication that the operating system and all other software will be reinstalled after the format is complete. Rather than fixing an installation suffering from malfunction or security compromise, it is sometimes judged easier to simply reformat everything and start from scratch. Various colloquialisms exist for this process, such as "wipe and reload", "nuke and pave", "reimage", etc.

An engineer with Medicus Solutions has consulted with me, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, on formatting my device. Once a format has been completed and the operating system has been reloaded, any data not already backed up likely will not be recoverable by traditional means and will be lost

 ***Yes, I understand that once the format is completed on the above listed server(s) that the data will not be recoverable (additional notes below as needed):***

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Company Name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_