



## THE BRANCHES CLUBHOUSE USAGE AGREEMENT

The Branches Clubhouse is available for usage by current members of The Branches Club. Reservations are booked on a first-come, first serve basis. No pool privileges come with clubhouse usage. Pool parties must be booked through a separate reservation. Clubhouse usage fee shall be paid via Paypal at [paypal.me/TheBranchesClub](https://paypal.me/TheBranchesClub) or Venmo at @TheBranchesClub. At the time of reservation, please send payment equivalent to 50% of the reservation cost. The remaining 50% is due three (3) days prior your event.

Current Branches Member ("Reserving Member") agrees to:

1. Assume 100% responsibility for the conduct of all guests attending the event.
2. Remain at the Clubhouse for the duration of the usage period until all guests have departed the event.
3. Use of the facility must end at the indicated time.
4. No smoking inside Clubhouse or within 10 feet of the building.
5. Abide by the laws of the State of Georgia as they relate to the serving and consumption of all alcoholic beverages.
6. Notify the Branches Club immediately of any problems encountered and any damage to Clubhouse and/or Grounds during use.
7. Any repair costs, fines or charges will be the Reserving Member's responsibility to pay. Failure to comply with Clubhouse rules in full will result in additional fees as necessary.
8. A non-returned key results in a \$100 penalty.
9. There will be at least one chaperone for every 10 people at a high school or college age party; one chaperone for every 5 children ages 1 to 13.
10. Have all guests park in the parking lot and not in the circle in front of the Clubhouse.
11. Furniture may be moved to accommodate party needs, but you must return all furniture to original location at the conclusion of the event. All furniture must remain inside the clubhouse at all times. Wipe down all countertops. Re-stack folding chairs and tables and return to the closet. Make sure all doors are locked before leaving. Take all trash to the dumpster in the parking lot at the conclusion of event. Failure to take all trash to the dumpster will result in a \$50 fee.
12. Remove all food and drink items as well as all personal items brought into the Clubhouse.
13. Clubhouse key must be returned to lockbox prior to leaving the premises.

14. If necessary, the Reserving Member agrees to pay the charges attributable to non-members and will not be reimbursed for such non-member use.

The Branches Club reserves the right to cancel a reservation in the event that the Clubhouse suffers damage prior to the event or for other reasons that cannot be corrected prior to the reservation date scheduled. Such a cancellation by The Branches Club will result in a full refund of respective usage fee to the Reserving Member.

Final attendee count is due ten (10) days before event to [clubhouse@thebranches.org](mailto:clubhouse@thebranches.org).